

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: November 14, 2013
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

Due to a prior commitment Trustee Alcumbrac requested that she be excused at 3:30 P.M. Her request was granted by the Board.

2. **ROLL CALL** Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
George Stettler, Treasurer
John Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Stettler to approve the Agenda as presented. Motion carried, vote 5-0.

5. **CONSENT CALENDAR** Trustee Pye requested that there be an edit to the minutes. Last paragraph first line the word “convened” should be “recessed” Motion was made by Trustee Pepper, seconded by Trustee Lea to approve the Consent Calendar with the edit to the Minutes. Motion carried, roll call 5-0.

6. **ADMINISTRATIVE CALENDAR** a. **Lund & Guttry, CPA – Annual Audit Report** Gary Dack, CPA gave the Board an overview of the annual audit report. Following the presentation and a discussion the annual audit report was received and filed.

b. **Neal Wilson, C & N Financial – District Investments** Neal Wilson discussed the investments realized and unrealized loss/gains with regard to the District investments. He also discussed possibly moving some of the District’s invested funds into CD’s, and presented the Board with CD Disclosure forms for signature by two Trustees. Following a discussion motion was made by Trustee Pye, seconded by Trustee Alcumbrac to approve having the finance committee, Trustees Stettler and Pepper sign on behalf of the District for CD transactions. Motion carried, roll call 5-0.

c. **PSCD Grand Opening - Recap Report District Manager Jurasky** District Manager Jurasky reported that total expenditure for the grand opening was \$1,819.00, and that with the \$500.00 promised donation from attorney Steve Quintanilla the District’s final cost will be \$1,319.00. She also stated that the bar was hosted by Eric Pontius of Bar One Catering.

District Manager Jurasky presented the Board with the Certificates of Recognition from Assemblyman Brian Nestande, Supervisor John Benoit and Senator Bill Emmerson commending the District on the grand opening of the new building.

d. Dia de los Muertos ~ Day of the Dead Celebration November 2, 2013 - Report District Manager Jurasky
District Manager Jurasky reported that the event was a tremendous success, and informed the Board of all the activities that were offered. She stated that the most asked question was “are you going to do it next year?” She stated that the Cathedral City Reserve police department said that the attendance had reached over 3,000 people by 2:30pm. Trustees Pye and Pepper were in attendance and they agreed that the family orientated event was success.

District Manager Jurasky stated that the event exceeded her expectations and she is looking forward to having the event next year.

7. LEGISLATIVE a. Resolution 07-2013, Transfer Interment Rights & Costs from PN to ACO & GF
Motion was made by Trustee Stettler, seconded by Trustee Pepper to approve Resolution 07-2013 transferring \$26,219.81 from PreNeed Fund, 51265 to the General Fund, 51270 and transferring \$1,540.00 from PreNeed Fund, 51265 to the Accumulative Capital Fund, 51275. Motion carried, roll call 5-0.

8. BOARD DEVELOPMENT a. What’s a Special District? No action taken

b. What a Special District Is Not No action taken

9. PUBLIC HEARING CALENDAR - None

10. REPORTS a. Trustee Report - Trustee Lea reported that he had received the Riverside County David Goldware Friends of the Veterans award for an individual.

Trustee Stettler reported on the Veterans Day services at DMP. District Manager Jurasky informed the Board of the pitfalls with Will Kleindienst for this past Veterans Day Service.

b. Manager Report - District Manger Jurasky reported that the District received the Riverside County David Goldware Friends of the Veterans award for a business, and that the presentation was by the Riverside County Board of Supervisors.

There was a discussion on the demolition of the old apartment and office buildings

11. FUTURE AGENDA ITEMS a. Discussion in 2012/2013 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Strategic Planning Study Session No action taken

d. Demolition of Old Office and Apartment Buildings No action taken

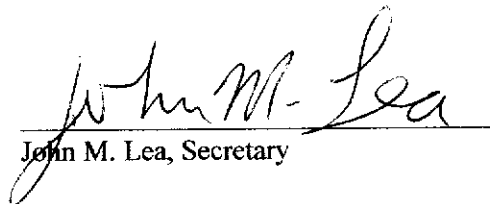
e. Review Investment Policy of the Palm Springs Cemetery District No action taken

12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

13. CLOSED SESSION ANNOUNCEMENTS – None

14. ADJOURNMENT Meeting was adjourned by Trustee Pye at 2:57 P.M. The next special board meeting is scheduled for 11:00 A.M., Thursday, December 12, 2013 at Spenser's Restaurant.

DATE: 12-12-13



John M. Lea, Secretary